

# VENDOR REGISTRATION APPLICATION

**Event: The Classic at Pismo Beach**

**Date: May 31st- June 2nd, 2024**

**Thursday Setup 8am-5pm Fri & Sat 10am-6pm**

**Sunday 10am-4pm. A mandatory meeting**

**will be held at 9:30am on Friday.**



ALL APPLICATIONS MUST INCLUDE A PHOTO OF VENDOR BOOTH SETUP - NO EXCEPTIONS.

**ATTENTION: Just Cruzin Productions Inc. reserves the right to position its vendors space location based on city approved vender spaces and day of show city requirements etc. There is no guarantee of space location or exclusivity.**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

(Required) Sales Tax ID #: \_\_\_\_\_ (Required) Host City Lic. #: \_\_\_\_\_

**See Link for Pismo Beach Business License Application**

**(<https://business.pismo beach.org/WebBLApplication/default.aspx?FormType=Special>)**

**You must have the above City license in order to sign up for this event. Please call the Host City in order to apply for your Business License.**

**Type of Vendor-Check One:** Food \_\_\_\_\_ Commercial \_\_\_\_\_ General Retail Products \_\_\_\_\_

**List Of Items: (ALL ITEMS MUST BE LISTED, IF YOU ARE SELLING AN ITEM NOT ON LIST, YOU WILL BE REQUIRED TO REMOVE THAT ITEM.) ATTACHED A SEPARATE SHEET IF NECESSARY.**

**Vendor Spaces: 10' x 10' - \$600 10' x 20' - \$1200/ 10' x 30' - \$1800/ 10' x 40' - \$2400**

**SPACE LOCATION NOT GUARANTEED!!!** We will place you in your space based on the type of product you sale and when your vendor form is submitted with payment. Thank you!!

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Just Cruzin' Productions, Inc.

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## ELECTRICITY ACCOMMODATIONS

Electricity is included with each booth at the event. Electricity is ONE (1) 110v/15amp plug. If you need additional receptacles it may be purchased for \$25 per plug that is needed. **NO GENERATORS ARE ALLOWED. POWER BEYOND 110V/15AMPS NOT PROVIDED.** Cords must be 12 gauge or thicker and in "Like New" Condition as per State Fire Code. Just Cruzin' Prod. reserves the right to pull unauthorized power without notice at event. Bring at least 50 feet of power cord.

## REQUIRED ITEM CHECKLIST

**You must have these items and present them at the show on load in day. You will not be allowed to set up without them NO EXCEPTIONS!!!**

- ☐ Completed and PAID IN FULL Vendor Application
  - ☐ Business License from Host City with Lic #.
  - ☐ Health Permit from Host County
  - ☐ State Sales Tax ID #
  - ☐ Copy of Liability Insurance with the following named as additional insured. **Host City or Venue**, Just Cruzin' Productions Inc., Just Cruzin Life Foundation, Members, Shareholders, Officers, Directors, Agents, Employees, Volunteers, Parent Companies, Related or Affiliated Companies, Subsidiaries, Sponsors, Trustees, Receivers, Successors and Assigns."
  - ☐ Liability Insurance must include a minimum of \$1,000,000 coverage.
  - ☐ **Fire Extinguisher as required by State Fire Code.**
  - ☐ **CALFIRE Pismo Beach Fire Department GUIDELINES FOR VENDOR BOOTHS Form MUST BE SIGNED AND RETURNED WITH APPLICATION. NO EXCEPTIONS. (see pages 6-8 of this document)**
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## VENDOR RELEASE OF LIABILITY AND ACCEPTANCE OF CONDITIONS

In acceptance of a vendors space to any Just Cruzin Productions Inc. event and by execution of this form, You agree to hereby release ALL liability and Hold Harmless Just Cruzin Productions, Inc., the City & County the event is being held in, and their members, directors, employees, officers or anyone else connected with this event of any and all known and unknown damages, injuries, losses, judgments, and/or claims from any causes whatsoever that may be suffered by anyone participating in this event. Vendor locations are assigned on a first come, first served basis. As a reminder, this is a rain or shine event and, once registered, there are no refunds, cancellations, or transfers allowed. There are no space requests unless otherwise approved by Just Cruzin Productions. Vendors will be placed based on when they sign up. Requesting a space does not guarantee that you will be placed there. Vendor acknowledges & understands that no guarantee of space location is offered unless Vendor Exclusivity fee is paid.

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## ADDITIONAL TERMS AND CONDITION

**THERE IS NO GUARANTEE ON SUCCESS. WE DO NOT MAKE ANY GUARANTEE ON HOW WELL YOU WILL DO AT THE SHOW. WE DO GUARANTEE WE WILL HAVE YOUR SPACE AVAILABLE TO YOU AT THE EVENT IF ALL REQUIRED ITEMS MENTIONED ABOVE ARE PROVIDED.** Although we attempt to limit the types of vendors and offer a wide variety, there is no guarantee that your product will be the only one of a similar or like type at the event. Exclusives Vendor Packages are available at an extra charge. Please contact our office for details. Commercial Distributors: If your company policy is to have only one representative in a show. Just Cruzin Productions, Inc. will not be responsible to limit this. This is the responsibility of the Distributor and their representatives to limit their representatives at an event.

ALL FOOD Vendors must supply Just Cruzin Productions, Inc. with a valid copy of their current County Health Permit. FOOD VENDORS will not be allowed to check-in, set up, operate, or vend and will forfeit all monies paid to Just Cruzin Productions, Inc. if they have not submitted or did not bring a valid copy with them for Just Cruzin Productions, Inc. upon check-in at the event. In addition, any vendors found with a fraudulent, expired or invalid Health permit will be asked to leave and will forfeit all monies paid to Just Cruzin Productions, Inc. Additionally, all Food vendors must comply with County and local food handling procedures.

All Vendors must comply with City Fire Department requirements. All vendors must obtain all permits required from County and City where the event is being held. A copy of the city permit must be supplied to Just Cruzin Productions, Inc. prior to the event. If you have not obtained your permit prior to the event, you will not be allowed to set up or vend at the show. If you do not have your city Business License 2 weeks prior to event date the city may not allow you to obtain one and there are no refunds on vendor spaces.

**All paperwork, insurance permits, fees, etc., must be completed, paid, and submitted at least 30 days prior to the event. You will not be allowed to set up if not completed by the due date. No refunds will be offered for late submissions.** If you have any questions, please contact Just Cruzin Productions at 951.801.2334

All vendors must bring their own equipment. Just Cruzin Productions, Inc. does not provide canopies, carpet, barriers, benches, tables, or any other supplies or equipment.

The following is NOT ALLOWED: any Clothing items that are car related with Car design, Car Show or Event related designs that are in competition with Just Cruzin Productions. Just Cruzin Productions, Inc. reserves the right to have any items they feel are in direct competition with event apparel removed. Just Cruzin Productions, Inc. has the final say on any and all merchandise to be sold at event. Non-compliance can result in vendor removal from the event with no refund to vendor.

A minimum 50% non-refundable deposit is required at time of application. Remaining balance due 30 days prior to event. Failure to submit Vendor Fees will result in forfeiture of vendor space and monies paid.

Returned checks are subject to a \$50.00 handling fee. Vendor agrees to pay said \$50.00 for each returned check. Vendor understands that Just Cruzin Productions, Inc. has a NO REFUND POLICY, all amounts paid are forfeited for any and all cancellations, empty spaces, no shows and nonpayment of balance due. No exceptions will be made on this policy.

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## VENDOR RULES & INFORMATION

1. Failure to adhere to these rules may be grounds for removal from the show. Please consider this information before submitting your application.
2. This is a 3-day event - Friday through Sunday. SET UP IS ON THURSDAY ONLY, 8AM to 5PM. Your vendor booth must be occupied all 3 days. You may restock daily prior to 9 AM. **No vehicles are allowed in the area after 8AM. This is strictly enforced due to pedestrian safety.**
3. Security will be present at the event; however, it is not provided for individual booths. Just Cruzin' is not responsible for losses of any kind suffered by Vendor.
4. There are NO water hookups available - the only access to water is in the pier area. Water must be filled into your containers by hand only.
5. **ABSOLUTELY no dumping or disposal of any substance or material other than in appropriate containers.** Containers will be provided for dumping of gray water. This area is controlled by the California Coastal Commission, and you will be fined for improper or illegal dumping.
6. ONE (1) Electrical outlet is provided at 110V/15 AMPs ONLY. Larger power supply requirements are not provided. You may plug in one (1) device per outlet. You may not attach a power strip to power multiple items. Doing so will result in exhausting the city supplied power and will result in complete power shutoff to your space. You may purchase additional power outlets at \$25 per outlet.
7. **All vendors are required to have general liability insurance and comply with insurance coverage requirements.**
8. **All vendors must comply with all State, City, Fire and Health agencies requirements including permits to conduct business fire safety rules etc. Failure to comply WILL result in your booth being ejected from the show.**
9. All vendors must submit a copy of their City Business License at least 30 days prior to the event. .
10. To process your application please submit completed application with required payment, photos of your booth and any other required documentation to: scott@justcruzin.com or by mail to 17853 Santiago Blvd. Suite #107465 Villa Park, CA 92861.
11. No application will be processed without payment. We accept cash, postal money order, check, or credit card (VISA, MC, Discover, and American Express). There is a 3% processing fee for credit card payment.
12. **ALL Documents and Payments must be made at least 30 days prior to the event. No Exceptions.**
13. **It is your responsibility to dispose of trash and waste generated by your business/booth. Trash receptacles will be provided. Any trash left behind will result is a \$250 clean-up fee and possible fines imposed by government lettering laws.**
14. **You are required to conduct a walkthrough of your booth with a Just Cruzin Productions Staff Member Prior to leaving the site.**
15. In this vendor registration application, you have requested a specific size booth. ANY space occupied by you that was not previously authorized will result in additional space rental fees. Therefore, if you wish to reserve a larger space please do so prior to the event.
16. Items or Products that display offensive wording or pictures are prohibited. Vendors are not allowed to play music.

17. If you need clarification on any rule, please contact Just Cruzin Productions. **951-801-2334**

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**BY COMPLETING AND SIGNING THIS APPLICATION, YOU ARE AGREEING TO THE TERMS AND CONDITIONS WITHIN.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Vendor Registration Closes 30 days prior to the event.**

Please complete the following:

- Space Rental Size Requested \_\_\_\_\_ Space Fee: \$ \_\_\_\_\_

**Vendor Spaces:** 10' x 10' - \$600/ 10' x 20' - \$1200/ 10' x 30' \$1800/ 10' x 40' - \$2400

- Electricity (1 Included) Number of Additional Outlets \_\_\_\_\_ \$ \_\_\_\_\_ Add \$25 for each additional 110v/15 amp plug.
- Corner Space Request \$ \_\_\_\_\_ Add \$100 (Refunded if not available)
- Vendor Exclusivity \$ \_\_\_\_\_ Add triple your booth cost (w/ approval)

TOTAL DUE: \$ \_\_\_\_\_

**Make checks payable to:** Just Cruzin' Productions, Inc. 17853 Santiago Blvd. Suite #107465 Villa Park, CA 92861

**Credit Card Processing:** Amex / Visa / MC / Discover (Additional fees apply - see above).

Card # \_\_\_\_\_

Name on card: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVC Code: \_\_\_\_\_

Billing Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**PLEASE EMAIL ALL COMPLETED DOCUMENTS TO KASHA@JUSTCRUZIN.COM**



## **GUIDELINES FOR VENDOR BOOTHS**

Listed below are the requirements for events.

### **Scope:**

This standard shall apply to individual tents, temporary structures or membrane structures used as booths for carnivals, street fairs and flea markets. Permits, approvals and inspections shall be in accordance with the California Code of Regulation Title 19, (Chapter 2), California Fire Code (Section 1002 & Chapter 31, Article 32), California Health & Safety Code (Division 104, Part 7 Chapter 4), CAL FIRE/San Luis Obispo County Fire Department, and the San Luis Obispo County Health Department.

CAL FIRE Pismo Beach Fire Department

### **BOOTHS/TENTS:**

- Sidewalls, drops, and tops of all such structures shall be made of a flame-resistant material or treated with a flame retardant approved by the California State Fire Marshal. If chemically treated, provide sample material to CAL FIRE representative for testing or label or both.
- The approved California State Fire Marshal's label shall be permanently affixed to the structure or a label showing the name, type and applicant of flame retardant materials.
- All structures shall be adequately braced and anchored to prevent collapse or causing structure to go airborne.

### **PORTABLE FIRE EXTINGUISHERS:**

- Each vendor will bring a portable fire extinguisher for their space.
- Portable fire extinguishers shall be a minimum rating of 2A, 10BC.
- Booths/Tents with cooking facilities inside or adjacent to them shall have a fire
- Extinguisher rating of a minimum 3A, 40BC. If vendor is heating oil the extinguisher will be K Class. If cooking with wood, the extinguisher will be a 2 ½ gal pressurized water and a 2A10BC fire extinguisher. Annual verification of service is required for all fire extinguisher. If fire extinguisher is less than a year old, a copy of invoice or receipt will serve as annual verification of service for first year.

### **IGNITION SOURCES:**

- Smoking, fireworks, open flame or hot objects capable of ignited combustible materials shall not be allowed inside the booths/tent.
- 'No Smoking' signs shall be posted.

- Cooking devices with an open flame and barbecues shall be a minimum of 10 feet from any booth/tent and shall be protected from access by the public.

### **ELECTRICAL & GENERATORS:**

- Extension cords shall be of a grounded type and listed for exterior use.
- Extension cords shall be unplugged after each daily use.
- Extension cords shall not be used in lieu of hardwire.
- Use of generators is discouraged.
- Generator shall be a minimum of 10 feet from any booth/tent and shall be protected from access by the public with a fence.

### **COMPRESSED GAS TANKS:**

- LPG and other compressed gas tanks shall be secured in an upright position.
- All tanks shall be protected from public access.
- Empty tanks shall be removed on a daily basis.

### **COOKING AREA LAYOUT:**

- A minimum of 6-foot side clear space shall be provided between the cooking space area and the back of the tent.
- A minimum of 18-inch wide clear space shall be provided between the cooking space and the side and rear of the cooking area.
- Cooking & barbecues shall be a minimum of 10 feet from any booth/tent and shall be protected from access by the public.

### **USE OF LIQUID PETROLEUM GAS:**

- Vendors may use Liquefied Petroleum Gas (LPG) in booths/tents as defined above, when the booth/tent is separated from other booths/tents & canopies by at least twenty feet and approved by the San Luis Obispo County Health Department.
- LPG cylinders shall be located outside tents and canopies.
- Vendors using LPG or liquid fueled appliances in a tent or canopy will be evaluated on a case by case basis.

### **BARBECUES:**

- Trailer barbecues shall not be located within 10 feet of combustible walls, roofs, or other combustible material.
- Charcoal and LPG gas barbecues may be located in the cooking space, but in other use locations shall not be located within 10 feet of combustible walls, roofs or other combustible material.
- Small barbecues and hibachis may be placed on tables in the cooking space if a non-combustible thermal barrier is provided between the barbecue and table. This may be a concrete block underneath the barbecue, as long as the entire area of the barbecue is provided with protection underneath.



## EXITS:

- All exits shall provide a minimum width of 72”.
- For an occupancy load of more than 100 people, exits shall require externally or internally illuminated exit signs.
- Guide wires, guy ropes and other support members shall not cross a means of egress at a height less than 8-feet.
- The exits shall have a minimum separation of 1/2 the diagonal floor dimensions.
- The location of all emergency exiting shall be indicated by the announcer at the beginning of each show.

## SPECIAL APPLIANCES:

- Warming appliances/steaming trays, electric and solid fuel types, shall be located inside tents. They will be monitored by the event organizers, the County Health
- Department and CAL FIRE/San Luis Obispo County Fire Department. The intent is that food preparation will occur within the tent.
- Deep-fat fryers and other unique appliances for cooking and holding of food until served will be reviewed by CAL FIRE/Pismo Beach Fire Department and are only approved on a case-by-case basis. A K Class extinguisher within the tent is required.
- If the appliances used would require food preparation to occur outside, the Fire
- Marshal may evaluate the heat potential of the appliance and approve its use within the tent.

## CONTACT LIST:

CAL Fire Pismo Beach Fire Prevention Captain 805.779.1025 - inspection of the tents and BBQ permits

SLO Health Department (Food Vendors) 805.781.5552 State Alcohol Beverage Control 3220 S. Higuera St., Suite 233 San Luis Obispo, CA 93401 805.543.7183 SLO.Direct@abc.ca.gov Contact: Leslie Pond

I confirm that I have read, understand and agree to comply with the Cal Fire policies and requirements for vendors at the aforementioned event. I will distribute this information to all vendors associated with the aforementioned event and will hold them accountable to follow these standards.

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Name of Event

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Name of Organizer

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Signature

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Date